

**CALENDAR ITEM  
C93**

A	Statewide	02/20/15 R. Mulligan D. Brown
S	Statewide	C2014-13

**CONSIDER A REQUEST FOR AUTHORITY FOR THE  
EXECUTIVE OFFICER TO EXECUTE AMENDMENT TO AN AGREEMENT  
WITH THE CALIFORNIA STATE UNIVERSITY ENTERPRISES, INC. TO  
PROVIDE TECHNICAL NETWORK ADMINISTRATION STAFFING SERVICES**

**PARTY:**

California State Lands Commission

**BACKGROUND:**

The Information Services Section (ISS) is responsible for providing secure and consistent information technology services to the State Lands Commission (CSLC or Commission) and its staff. ISS supports approximately 275 end-users in Northern and Southern California and is seeing a large increase in business related requests for additional services. This includes:

- Providing timely and dependable customer service;
- Assist CSLC staff with project planning, implementation, and training;
- Support and manage current hardware and software;
- Keep abreast of new and emerging technology;
- Development of web-based public facing applications;
- Remote and wireless access.

To meet the growing technological needs of the Commission staff, ISS has entered into a contract with the California University Enterprises, Inc. for college students to assist with the services listed above. Students are paid at a rate commensurate with their years of education and experience. The existing contract for \$50,000 was executed within the Commission's delegation of authority but is projected to be expended by the end of the third quarter. Commission approval is required to exceed this amount by increasing the contract by \$35,000 to \$85,000.

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**OTHER PERTINENT INFORMATION:**

1. The agreement shall be consistent with State policies and procedures as specified in the State Administrative Manual and State Contract Manual and shall be subject to sufficient funding provided in the Commission's budget.
2. The staff recommends that the Commission find that the subject execution of an Interagency Agreement does not have a potential for resulting in either a direct or a reasonably foreseeable indirect physical change in the environment, and is, therefore, not a project in accordance with the California Environmental Quality Act (CEQA).

Authority: Public Resources Code section 21065 and California Code of Regulations, Title 14, sections 15060, subdivision (c)(3), and 15378.

**STATUTORY AND OTHER REFERENCES:**

- A. Public Resources Code Section 6106 (Delegation to execute written instruments)
- B. State Contract Manual Section 3.06.A.4

**RECOMMENDED ACTION:**

It is recommended that the Commission:

1. Find that these activities are exempt from the requirements of CEQA pursuant to Title 14 California Code of Regulations 15060(c)(3) because these activities are not projects as defined by Public Resources Code section 21065 and Title 14 California Code Regulations 15378.
2. Authorize the Executive Officer or her designee to amend the existing agreement with the California University Enterprises, Inc., to cover the added services in accordance with the state policies and procedures not to exceed the total amount of \$85,000.