

CALENDAR ITEM
C70

MINUTE ITEM
This Calendar Item No. C70
was approved as Minute Item
No. 70 by the State Lands
Commission by a vote of 3
to 0 at its 11-26-01
meeting.

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S Statewide

11/26/01
Bid Log Number 2001-07
D. Brown, A. Cueva

**REQUEST FOR AUTHORITY FOR EXECUTIVE OFFICER
TO SOLICIT BIDS, AWARD AND EXECUTE AGREEMENT
TO REPAIR HUNTINGTON BEACH FIELD OFFICE**

PARTY:

California State Lands Commission
100 Howe Avenue, Suite 100 South
Sacramento, CA 95825-8202

BACKGROUND:

The Commission owns its Huntington Beach field office located at 1700 Pacific Coast Highway. The building was severely damaged during last winter's storms. Strong winds ripped off the composition roof causing water damage to ceiling and other interior areas. The Department of General Services provided emergency repairs and has since installed a new roof. Residual water damage to the building requires additional repairs and painting. Deferred maintenance and other repairs including full interior and exterior painting will also be performed.

The office is strategically located in Huntington Beach and is immediately adjacent to State oil and gas leases in the area. The office is also used as a base for staff working on the Bolsa Chica Wetlands Restoration project

PROPOSED ACTIVITY:

The Executive Officer requests delegation of authority to solicit bids, award and execute agreement to repair the Huntington Beach Field Office. The project is not expected to exceed \$60,000.

The bids will be conducted consistent with procedures as specified in the State Contracts Manual and Public Contract Code. The method will be an Invitation for Bid (IFB) Public Works contract with the lowest cost proposal meeting all requirements and criteria stated in the IFB. All bids will be available for public inspection at the Commission's Sacramento office.

CALENDAR ITEM NO. **C70** (CONT'D)

STATUTORY AND OTHER REFERENCES:

1. Public Resources Code section 21065 and Title 14, California Code of Regulations, sections 15060 (c)(3) and 15378.
2. Public Resources Code Section 6106 (Delegation to execute written instruments)
3. Public Contracts Code Section 10108 (Authority of the Commission to perform Public Works Projects)
4. State Contracts Manual Chapter 11 Public Works Contracts

IT IS RECOMMENDED THAT THE COMMISSION:

1. FIND THAT THE ACTIVITY IS NOT SUBJECT TO THE REQUIREMENTS OF THE CEQA PURSUANT TO TITLE 14, CALIFORNIA CODE OF REGULATIONS, SECTION 15060(c)(3) BECAUSE THE ACTIVITY IS NOT A PROJECT AS DEFINED BY PUBLIC RESOURCES CODE SECTION 21065 AND TITLE 14, CALIFORNIA CODE OF REGULATIONS, SECTION 15378.
2. AUTHORIZE THE EXECUTIVE OFFICER OR HIS DESIGNEE TO SOLICIT BIDS, AWARD AND EXECUTE CONTRACT NECESSARY TO REPAIR THE HUNTINGTON BEACH FIELD OFFICE IN ACCORDANCE WITH STATE POLICIES AND PROCEDURES.