

MINUTE ITEM

7/6/72
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23. AUTHORIZATION FOR CONTRACT FOR REPRODUCTION SERVICES FOR THE LONG BEACH OFFICE, 1972-73 FISCAL YEAR; METROGRAPHICS, INC. - P & C, R & D.

After consideration of Calendar Item 21 attached, and upon motion duly made and carried, the following resolution was adopted:

THE COMMISSION AUTHORIZES THE EXECUTION OF A CONTRACT ON THE STATE'S STANDARD AGREEMENT FORM WITH METROGRAPHICS, INC., FOR REPRODUCTION SERVICES FOR THE STATE LANDS DIVISION'S LONG BEACH OFFICE DURING THE 1972-73 FISCAL YEAR, AT A COST NOT TO EXCEED \$7500 UNDER THE TERMS AND CONDITIONS OF METROGRAPHICS' BID DATED MAY 22, 1972, ON FILE WITH THE COMMISSION AND BY REFERENCE MADE A PART HEREOF.

Attachment:

Calendar Item 21 (1 page)

CALENDAR ITEM

21.

6/72
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P & C
R & D

CONTRACT FOR REPRODUCTION SERVICES

PURPOSE: To provide services to the Division's office in Long Beach for reproduction of drawings and related materials during the 1972-73 Fiscal Year.

CONTRACTOR: Metrographics, Inc.

CONTRACT TERMS: Period: July 1, 1972, through June 30, 1973.

Cost: Not to exceed \$7,500.

PERTINENT INFORMATION:

Seven firms were solicited for bids to furnish services for reproduction of drawings and related materials for the Long Beach office. Three bids have been received for this purpose, and Metrographics, Inc. is the lowest acceptable bidder.

IT IS RECOMMENDED THAT THE COMMISSION AUTHCRIZE THE EXECUTION OF A CONTRACT ON THE STATE'S STANDARD AGREEMENT FORM WITH METROGRAPHICS, INC. FOR REPRODUCTION SERVICES FOR THE STATE LANDS DIVISION'S LONG BEACH OFFICE DURING THE 1972-73 FISCAL YEAR, AT A COST NOT TO EXCEED \$7,500 UNDER THE TERMS AND CONDITIONS OF METROGRAPHICS' BID DATED MAY 22, 1972, ON FILE WITH THE COMMISSION AND BY REFERENCE MADE A PART HEREOF.