

MINUTE ITEM

7/6/72
AND

22. AUTHORIZATION FOR CONTRACT TO PROVIDE REPRODUCTION SERVICES, JULY 1, 1972, THROUGH JUNE 30, 1973; BROWNIE'S BLUEPRINT CO., INC. - P & C, R & D.

After consideration of Calendar Item 20 attached, and upon motion duly made and carried, the following resolution was adopted:

THE COMMISSION AUTHORIZES THE EXECUTION OF A CONTRACT WITH BROWNIE'S BLUE-PRINT CO., INC., FOR THE PERIOD JULY 1, 1972, THROUGH JUNE 30, 1973, TO PROVIDE REPRODUCTION SERVICES FOR THE SACRAMENTO OFFICE OF THE STATE LANDS DIVISION AT A COST NOT TO EXCEED \$5000.

Attachment:

Calendar Item 20 (1 page)

EXECUTION OF SERVICE CONTRACT FOR FISCAL YEAR 1972-73

PURPOSE: To authorize execution of a service contract with Brownie's Blueprint Co., Inc. to provide services for reproduction of drawings and related materials for the Sacramento office of the State Lands Division. Proposals for reproduction services have been advertised and an analysis of bids received shows that Brownie's Blueprint Co., Inc. is the lowest acceptable bidder.

CONTRACT TERMS: Period: July 1, 1972, through June 30, 1973.

Costs: Total allowable costs for services to be rendered not to exceed \$5,000.

SUMMARY: Proposals to provide reproduction of drawings services for the Sacramento office of the State Lands Division were advertised and distributed to ten contractors in the Sacramento area. This proposal resulted in the submission of two bids, the results of which are summarized below:

1. Cartwright Blueprint, Inc.-----\$4,400.20
2. Brownie's Blueprint, Inc.-----\$4,090.00

(All bid prices based on estimated annual quantities for work required.)

The increase in total costs to be incurred by this contract is due to the anticipated increase in level of services required due to the closing and relocation of the Los Angeles office, and State Lands Program personnel, to Sacramento.

IT IS RECOMMENDED THAT THE COMMISSION AUTHORIZE THE EXECUTION OF A CONTRACT WITH BROWNIE'S BLUEPRINT CO., INC. TO PROVIDE REPRODUCTION SERVICES AT A COST NOT TO EXCEED \$5,000.