

MINUTE ITEM

44. REPRODUCTION SERVICES FOR THE 1962-63 FISCAL YEAR - W.O. 4418, P & C.

After consideration of Calendar Item 22 attached, and upon motion duly made and unanimously carried, the following resolution was adopted:

THE EXECUTIVE OFFICER IS AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRODUCTION SERVICES FOR THE 1962-63 FISCAL YEAR WITH THE METROPOLITAN BLUEPRINT COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7500. SAID COST IS TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION 1962-63 FISCAL YEAR.

Attachment

Calendar Item 22 (1 page)

CALENDAR ITEM

22.

REPRODUCTION SERVICES FOR THE 1962-63 FISCAL YEAR - W.O. 4418.

The State Lands Division contracts annually, on a fiscal-year basis, for photo-reproduction services. An estimate based on the 1961-62 year's purchases of these services indicates that the Division will require reproduction service for the 1962-63 fiscal year to cost not in excess of \$7500. Any contract for services in excess of \$2000 requires Commission approval.

Bids for this work were solicited and have been received from various qualified vendors in the Los Angeles area. Evaluation of these bids indicates that the Metropolitan Blueprint Company of Los Angeles, California, is the low bidder.

IT IS RECOMMENDED THAT THE EXECUTIVE OFFICER BE AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRODUCTION SERVICES FOR THE 1962-63 FISCAL YEAR WITH THE METROPOLITAN BLUEPRINT COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7500. SAID COST IS TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION 1962-63 FISCAL YEAR.