

MINUTE ITEM

21. REQUEST FOR DEFICIENCY AUTHORIZATION, 1961-62 FISCAL YEAR - W.O. 3575, W.O. 3800.

After consideration of Calendar Item 9 attached, and upon motion duly made and unanimously carried, the following resolution was adopted:

THE EXECUTIVE OFFICER IS AUTHORIZED TO SUBMIT A REQUEST TO THE DEPARTMENT OF FINANCE FOR A DEFICIENCY AUTHORIZATION IN THE AMOUNT OF \$3,320, AGAINST THE STATE LANDS ACT FUND, FOR THE PURPOSE OF PROVIDING FUNDS TO COVER THE COSTS OF THE UNBUDGETED RELOCATION EXPENSES ANTICIPATED TO BE INCURRED AT THE LOS ANGELES OFFICE OF THE DIVISION.

Attachment

Calendar Item 9 (2 pages)

CALENDAR ITEM

9.

REQUEST FOR DEFICIENCY AUTHORIZATION, 1961-62 FISCAL YEAR - W.O. 3575.

In anticipation of occupying renovated quarters, at Los Angeles (now assigned, but still to be renovated), the Division budgeted funds for certain pieces of equipment for the 1960-61 fiscal year. However, the Department of Finance program for space renovation was retarded. Hence, the equipment could not be purchased as of the time of availability of funds. Additionally, the Division has now been informed that during the time of space renovation, the Division will be faced with the costs of a temporary move from the third to the second floor of the State Building, and return after the work has been completed. This expense was not anticipated previously, and no funds were provided in existing budget to cover the moving costs. Exhibit "A" summarizes these costs in the amount of \$3,320, which will require financing during the 1961-62 fiscal year.

IT IS RECOMMENDED THAT THE EXECUTIVE OFFICER BE AUTHORIZED TO SUBMIT A REQUEST TO THE DEPARTMENT OF FINANCE FOR A DEFICIENCY AUTHORIZATION IN THE AMOUNT OF \$3,320, AGAINST THE STATE LANDS ACT FUND, FOR THE PURPOSE OF PROVIDING FUNDS TO COVER THE COSTS OF THE UNBUDGETED RELOCATION EXPENSES ANTICIPATED TO BE INCURRED AT THE LOS ANGELES OFFICE OF THE DIVISION.

Attachment
Exhibit "A"

EXHIBIT "A"

W.O. 3575

Estimated Relocation Expenses
Not Budgeted 1961-62 F.Y.

Operating Expense - Moving - L.A. office to 2nd Floor
State Building and Return \$1,500

Equipment - Furniture and Fixtures - Conference
Room, File Room, etc. \$1,820*
\$3,320

* Provided for, but not expended 1960-61 F.Y.