

submerged lands under Lease P.R.C. 236 issued to Standard Oil Company of California.

28. (REQUEST FOR PERMIT TO DREDGE TIDE AND SUBMERGED LANDS, HUENEME, VENTURA COUNTY, U. S. CORPS OF ENGINEERS - W.O. 1421, P.R.C. 795.6.) The District Engineer, Los Angeles District, Corps of Engineers, U. S. Army, has requested a permit to perform dredging of sand from the accretions immediately upcoast from Hueneme Harbor and to place the sand so dredged downcoast from Hueneme Harbor. The reason for the proposed project is to replenish the eroded beach downcoast and to create a stock of material for continued replenishment from Hueneme to Point Mugu. The Beach Erosion Board has determined that erosion downcoast and accretion upcoast were caused by the jetties at Port Hueneme.

It is planned to remove approximately four million cubic yards of sand in the proposed project, with additional dredging upcoast and placement downcoast at five-to-eight-year intervals.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, IT WAS RESOLVED AS FOLLOWS:

The Executive Officer is authorized to issue to the United States a permit to dredge approximately four million cubic yards of sand from the area seaward of the ordinary high-water mark and immediately upcoast from the westerly jetty at the entrance to Port Hueneme Harbor, and deposit the dredged material adjacent to and downcoast from the east jetty for the purpose of replenishment of eroded areas.

29. (AUTHORITY AND DUTIES OF EXECUTIVE OFFICER - W.O. 1087.) In the Minutes of the meeting of the State Lands Commission of September 15, 1949, the following appears as Item 48, Page 1014:

"48. (Investigation of Policies on Procedural Matters) The Executive Officer reported that it had been his observation that matters of minute detail were being presented to the Commission for action which might be delegated to the Executive Officer, thus relieving the records of considerable matter and minimizing the amount of material to be presented to the Commission for action.

"On motion duly made and unanimously carried, the Executive Officer was instructed to continue the investigation and report back to the Commission at some future date his recommendation in the premises."

To determine the extent of delegations of authority previously made by the State Lands Commission to the Executive Officer, all of the minutes of all of the meetings of the Commission from June 17, 1938, to date have been examined, and extracts pertinent to this study have been made. These appear in the left half of each sheet of the compilation in Exhibit "A" attached. This seems to indicate that actions taken in the past have been intermittent and possibly without the benefit of a review such as this.

In recent years many of the authorities thus delegated by the Commission have been discharged by the Executive Officer, personally or through his staff,

but many details have been referred to the Commission for which there seems to have been authority for action by the Executive Officer. In order to remedy this situation and to accomplish decentralization of the Commission's operations as far as may be desired, some changes appear to be required. On the right half of each sheet of Exhibit "A" proposed counterparts of existing authorities are set forth, plus several additions that are believed to be appropriate.

The only proposed changes in delegation of authority to the Executive Officer that are of substantial nature are those pertaining to the issuance or renewal of leases of State lands and right-of-way easements thereon and to assignments and minor modifications of leases. It is proposed that in noncontroversial cases involving annual rentals not in excess of \$600 or appraised valuations of not over \$10,000, the Executive Officer negotiate and issue leases and renewals, reporting the action taken to the Commission at its next meeting. All lease forms have been standardized, and have been approved by the Commission and the Attorney General; rental rates, fees and policies have been fixed; and the Rules and Regulations govern other procedures. With all these limitations, normal operations are largely routine.

Item 20 in Exhibit "A" relates to the execution of assignments, minor corrections in descriptions of areas under lease, approval of modifications to structures, and the erection of new minor structures. These are matters of detail of which the Commission will be kept advised, but are not believed to be of sufficient importance to warrant the delays incident to obtaining advance approval by the Commission in each case.

These proposed changes are expected to increase the efficiency of operations of the Division of State Lands. Under present conditions there is a peak in the work load after practically every meeting of the Commission. Applicants are anxious to receive their leases as soon thereafter as possible, and efforts to provide good service in a short space of time throw an added burden on the staff. By processing some of the applications and leases as they are received, a more uniform distribution of labor will undoubtedly result.

At each regular meeting the Commission will be informed of all actions taken relating to the issuance, modification, renewal, or assignment of leases subsequent to the previous regular meeting.

Authority for the Commission to take the action herein recommended is found in Section 6106 of the Public Resources Code. This has been confirmed by the Office of the Attorney General.

The "Proposed" authorities appearing in Exhibit "A" have been rearranged and partly consolidated in the recommendation which follows:

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, IT WAS RESOLVED AS FOLLOWS:

The State Lands Commission rescinds all previous delegations of authority and assignments of duties to the Executive Officer and all personnel of the Division of State Lands, and in their stead authorizes the following:

1. GENERAL. The Executive Officer shall generally represent the State Lands Commission in all matters under its jurisdiction subject, however, to the limitations hereinafter expressed. He shall be the chief administrative officer of the Division of State Lands, and in such capacity shall have supervision over all property, equipment, bank accounts, funds and records assigned to the Division of State Lands. He shall direct all operations and administer the sale and leasing of lands under the jurisdiction of the Commission in compliance with the provisions of the Rules and Regulations of the Commission and of its expressed policies.
2. PERSONNEL. The Executive Officer shall have supervision over all personnel and personnel matters in the Division and in these respects shall have authority to act as Appointing Power. He shall have the allocation of assignments and duties; the enforcing of all statutes, rules and regulations governing State Civil servants; the taking of disciplinary action where such action is in the interests of the State; and the authorization of within-State travel and the approval of travel expense vouchers for payment; but he shall have no power to authorize the creation of a new position, or to file charges for the dismissal of an employee of the Division of State Lands.
3. EXECUTION OF DOCUMENTS. The Executive Officer is authorized to sign checks drawn against any bank accounts maintained in the name of the Division, except that checks in amounts exceeding \$10,000^{5,000. all} shall bear two authorized signatures. He may execute any and all authorized documents relating to official business of the Division, ¹⁸⁰² including, but not thereby delimiting, claims filed with the State Controller, certified copies of documents, and other official papers.
4. BUDGETS. The Executive Officer shall prepare, or cause to be prepared, all budgets, budget revisions, and other fiscal documents that are justified by the needs of the Division in carrying out its activities, but such budgets shall not be effective without the approval of the State Lands Commission and of the Department of Finance.
5. LITIGATION. The Executive Officer, in collaboration with the Attorney General, shall attend to all litigation of the State Lands Commission, and shall, whenever he deems it advisable, request the Attorney General to give consideration to institution of actions to protect those interests of the State which are under the jurisdiction of the State Lands Commission. He is authorized to request opinions on behalf of the State Lands Commission, as provided for by Section 12519 of the Government Code.
6. CONTRACTS AND PURCHASES. The Executive Officer shall have authority to negotiate and execute any and all contracts for necessary services, in an amount not to exceed \$2000 for each contract and to authorize all necessary purchases of goods and services, provided such actions are in conformance with statutory authority and the

STANDARD B & P "NOTEPAR"

STANDARD B & P "NOTEPAR"

1. GENERAL. The Executive Officer shall generally represent the State Lands Commission in all matters under its jurisdiction subject, however, to the limitations hereinafter expressed. He shall be the chief administrative officer of the Division of State Lands, and in such capacity shall have supervision over all property, equipment, bank accounts, funds and records assigned to the Division of State Lands. He shall direct all operations and administer the sale and leasing of lands under the jurisdiction of the Commission in compliance with the provisions of the Rules and Regulations of the Commission and of its expressed policies.
2. PERSONNEL. The Executive Officer shall have supervision over all personnel and personnel matters in the Division and in these respects shall have authority to act as Appointing Power. He shall have the allocation of assignments and duties; the enforcing of all statutes, rules and regulations governing State Civil servants; the taking of disciplinary action where such action is in the interests of the State; and the authorization of within-State travel and the approval of travel expense vouchers for payment; but he shall have no power to authorize the creation of a new position, or to file charges for the dismissal of an employee of the Division of State Lands.
3. EXECUTION OF DOCUMENTS. The Executive Officer is authorized to sign checks drawn against any bank accounts maintained in the name of the Division, except that checks in amounts exceeding \$10,000 shall bear two authorized signatures. He may execute any and all authorized documents relating to official business of the Division, including, but not thereby delimiting, claims filed with the State Controller, certified copies of documents, and other official papers.
4. BUDGETS. The Executive Officer shall prepare, or cause to be prepared, all budgets, budget revisions, and other fiscal documents that are justified by the needs of the Division in carrying out its activities, but such budgets shall not be effective without the approval of the State Lands Commission and of the Department of Finance.
5. LITIGATION. The Executive Officer, in collaboration with the Attorney General, shall attend to all litigation of the State Lands Commission, and shall, whenever he deems it advisable, request the Attorney General to give consideration to institution of actions to protect those interests of the State which are under the jurisdiction of the State Lands Commission. He is authorized to request opinions on behalf of the State Lands Commission, as provided for by Section 12519 of the Government Code.
6. CONTRACTS AND PURCHASES. The Executive Officer shall have authority to negotiate and execute any and all contracts for necessary services, in an amount not to exceed \$2000 for each contract and to authorize all necessary purchases of goods and services, provided such actions are in conformance with statutory authority and the

rules and regulations of the Department of Finance.

7. OIL AND GAS OPERATIONS. The Executive Officer shall have jurisdiction over all matters pertaining to oil and gas operations of all kinds in all areas not devoted to or available for State leases, but he shall not have power to invite bids for new leases, nor, except as provided for in Paragraph 13 hereof, to modify, amend, or abrogate any lease or agreement without specific authorization in each case by the Commission.

The Executive Officer is authorized to approve revisions of the State's allotments in gas fields in State lands, and to approve uncontroverted contracts for the sale of oil or gas produced under State lease.

8. MINERALS OTHER THAN OIL AND GAS. The Executive Officer may negotiate, execute and issue prospecting permits on approved forms and in full accordance with the requirements of all pertinent provisions of the Public Resources Code and the established policies and rules and regulations of the Commission.

In the case of mineral leases, if the area is known to contain minerals in commercially valuable quantities, the Executive Officer shall offer the area for bids in accordance with law and the rules and regulations of the Commission, but no award of a lease or an agreement shall be made without specific authorization by the Commission.

9. OTHER LEASES OF STATE LANDS. The Executive Officer is authorized to negotiate, execute and issue leases, permits, and right-of-way easements, or renewals thereof, for structures or operations other than production of oil, gas or other minerals, in lands under the jurisdiction of the State Lands Commission, provided they are strictly in compliance with the form, content, rental rates, fees, and conditions previously established or authorized by the policies and rules and regulations of the Commission.
10. GROINS, ETC. The Executive Officer is authorized to approve plans to construct, alter, repair or reconstruct any of the structures named in Section 6321 of the Public Resources Code, in accordance with the law applicable thereto and the policies and rules and regulations of the Commission.
11. SALES OF STATE LANDS. The Executive Officer is authorized to advertise State school lands for sale, and to file with the Bureau of Land Management, United States Department of the Interior, for selections, upon receipt of applications therefor, and for exchanges in cases where school lands have been withdrawn by the United States. When all preliminaries have been completed, report shall be made to the Commission for action. When sales are approved the Executive Officer shall arrange for the execution and issuance of final documents.

12. COLLATERAL BONDS. The Executive Officer is authorized to act on behalf of the Commission in the acceptance of a faithful performance bond executed by a lessee or lease applicant, in lieu of a corporate surety bond, under such terms and conditions as the Commission may prescribe.
13. ASSIGNMENTS AND MODIFICATIONS. The Executive Officer is authorized to execute assignments to leases, and to approve alterations to structures or the erection of new structures where the cost thereof does not exceed \$1000, and to make minor corrections in descriptions of property under lease.
14. DELEGATIONS. The Executive Officer may delegate any powers and authorities herein granted, whenever such action is in the interest of the State.
15. LIMITATIONS. The authority granted to the Executive Officer to negotiate, execute and issue leases and permits of various kinds, or renewals thereof, shall be limited to noncontroversial cases involving annual rentals or fees of not in excess of \$600 or appraised valuations of not over \$10,000. All other cases shall be submitted to the Commission for final action.

The Executive Officer shall make a report to the Commission at each meeting on the salient features of all leases and permits issued by him subsequent to the previous meeting of the Commission.

EXHIBIT "A"

AUTHORITY AND DUTIES

OF

EXECUTIVE OFFICER, STATE LANDS COMMISSION

PRESENT

Approved August 16, 1940, and
August 28, 1941 (Items 1 to 13
inclusive below)

1. PERSONNEL

The Executive Officer shall have supervision over personnel in the Division of State Lands and the allocation of direct assignments and the allocation of duties of the personnel, shall attend to all routine personnel matters as required by the Constitution, laws of the State, rules and regulations of the State Personnel Board and such other laws and rules as are applicable including but not thereby delimiting signing of attendance reports, payrolls, authorizations for all temporary help, sick leaves, vacations, performance reports, expense accounts, and all other routine matters, but he shall have no power to authorize the creation of a new permanent position or to file charges either for the suspension or the dismissal of an employe of the Division of State Lands.

2. OIL AND GAS MATTERS

The Executive Officer shall have jurisdiction over all routine oil and gas matters concerning operations of all kinds at Huntington Beach, Rincon, Summerland, Goleta, Elwood, Hollister Ranch, McDonald Island, Rio Vista, Round Mountain lease in Kern County, and all areas now devoted to or available for State mineral prospecting permits or mineral leases, but he shall not have power to invite bids for new drilling, for redrilling operations, or for the writing off of delinquent accounts, or in any manner modifying, amending, or abrogating any

PROPOSED

1. PERSONNEL

The Executive Officer shall have supervision over all personnel and personnel matters in the Division, and in these respects shall have authority to act as Appointing Power. He shall have the allocation of assignments and duties; the enforcing of all statutes, rules and regulations governing State Civil servants; the taking of disciplinary action where such action is in the interests of the State; and the authorization of within-State travel and the approval of travel expense vouchers for payment; but he shall have no power to authorize the creation of a new position, or to file charges for the dismissal of an employe of the Division of State Lands.

2. OIL AND GAS OPERATIONS

The Executive Officer shall have jurisdiction over all matters pertaining to oil and gas operations of all kinds in all areas now devoted to or available for State leases, but he shall not have power to invite bids for new leases, nor, except as provided for in Paragraph 20 hereof, to modify, amend, or abrogate any lease or agreement without specific authorization in each case by the Commission.

The Executive Officer is authorized to approve revisions of the State's allotments in gas fields in State lands,

PRESENT

2. OIL AND GAS MATTERS (contd.)

lease or agreement. In case of mineral prospecting permits, the Executive Officer shall first obtain the approval of an officer in the Division of Mines with respect to the known mineral content of any parcel for which application may be made for a prospecting permit, and may thereupon issue a State mineral prospecting permit. In case of State mineral leases, if the report of the officer of the Division of Mines shows the area to contain mineral in commercial quantities, he shall then offer the area to the highest bidder in accordance with law and the rules and regulations of the Commission, but bids shall be opened by the Commission and any award of a lease or agreement shall likewise be authorized by the Commission.

3. GROINS, BULKHEADS, JETTIES, ETC.

The Executive Officer shall have power to approve "Approval of Plans" to construct, repair, or reconstruct, any of the structures named in Section 690.10 of the Political Code, upon receipt of approval therefor of the Commission's Consulting Seacoast Engineer, in accordance with the law applicable thereto and rules and regulations of the Commission.

4. WHARVES, PIERS, ETC.

The Executive Officer shall have power to recommend to the Director of Finance the execution of a lease or easement for the purpose of construction, repairing or reconstructing wharves, piers and like structures not described in Section 690.10 of the Political Code, upon approval of an engineer of the State Lands Commission with respect to suitability of plans and specifications. The consideration to the State in any such easement or agreement shall be determined by an

PROPOSED

2. OIL AND GAS OPERATIONS (contd.)

and to approve uncontroverted contracts for the sale of oil or gas produced under State lease.

3. MINERALS OTHER THAN OIL AND GAS

The Executive Officer may negotiate, execute and issue prospecting permits on approved forms and in full accordance with the requirements of all pertinent provisions of the Public Resources Code and the established policies and rules and regulations of the Commission.

In the case of mineral leases, if, after investigation, the area is known to contain minerals in commercially valuable quantities, the Executive Officer shall offer the area for bids, in accordance with law and the rules and regulations of the Commission, but no award of a lease or an agreement shall be made without specific authorization by the Commission.

4. GROINS, ETC.

The Executive Officer is authorized to approve plans to construct, alter, repair or reconstruct any of the structures named in Section 6321 of the Public Resources Code, in accordance with the law applicable thereto and the policies and rules and regulations of the Commission.

5. OTHER LEASES OF STATE LANDS

The Executive Officer is authorized to negotiate, execute and issue leases, permits, and right-of-way easements, or renewals thereof, for structures or operations other than production of oil, gas or other minerals, in sovereign lands under the jurisdiction of the State Lands Commission, provided they are strictly in compliance with the form, content, rental rates, fees, and conditions previously established or authorized by the policies and rules and regulations of the Commission.

PRESENT

PROPOSED

4. WHARVES, PIERS, ETC. (contd.)

appraisement made by the Executive Officer or some person or body selected by him.

5. CHAPTER 69, STATUTES OF 1929,
AS AMENDED

The Executive Officer shall have the power to perform all preliminary work including obtaining of surveys and including appraisement of the State property involved, but he shall obtain from the State Lands Commission authority to request the Governor to execute any such proposed lease.

6. REQUEST TO GOVERNOR TO EXECUTE
PATENTS, ISSUANCE OF CERTIFICATES
OF PURCHASE AND INDEMNITY CERTIFI-
CATES

The Executive Officer shall sign all requests to the Governor for execution of patents in all cases wherein lands of the State have heretofore been sold but patent not issued, and shall issue indemnity certificates for lieu lands and certificates of purchase, but he shall have no power to sell or authorize the sale of other lands of the State including Sections 16 and 36 without the express authorization of the State Lands Commission.

7. SALES OF LANDS

The Executive Officer is authorized to advertise State lands for sale and to file with the Bureau of Land Management, U.S. Department of the Interior, for selections, upon receipt of applications therefor, and for exchanges in cases where school lands have been withdrawn by the United States. When all preliminaries have been completed, report will be made to the Commission for final action.

(Authorized by Commission on
February 10, 1950.)

No counterpart; this is obsolete.

6. SALES OF STATE LANDS

The Executive Officer is authorized to advertise State school lands for sale, and to file with the Bureau of Land Management, United States Department of the Interior, for selections, upon receipt of applications therefor, and for exchanges in cases where school lands have been withdrawn by the United States. When all preliminaries have been completed, report shall be made to the Commission for action. When sales are approved, the Executive Officer shall arrange for the execution and issuance of final documents.

7. See Item 6.

PRESENT

8. PURCHASES, SERVICE CONTRACTS AND SERVICES

The Executive Officer shall make all necessary purchases, execute all necessary service contracts and contracts for services within the limits of the budget as approved by the Department of Finance, but he shall not make any purchase or authorize any service in connection with a policy different from that now in effect without the specific authorization of the State Lands Commission.

(See also Commission action of June 21, 1951, authorizing execution of contracts in amount not exceeding \$2000.)

9. GRAZING LEASES

The Executive Officer shall have power to execute grazing leases in accordance with the law and the rules and regulations of the Commission and shall have power to request the Director of Finance to execute leases of State lands for other purposes pursuant to the law and the rules and regulations of the State Lands Commission.

10. OWENS LAKE AND OTHER MINERAL LAKES

The Executive Officer shall have the power to issue leases for the extraction of minerals from lakes of the State in accordance with the law.

11. LITIGATION

The Executive Officer, acting in the capacity as Attorney of the Division of State Lands, shall attend to all litigation of the State Lands Commission in collaboration with the Attorney General and shall whenever he deems it advisable, request the Attorney General to give consideration to institution of actions to protect the interest of the State under the jurisdiction of the State Lands Commission.

PROPOSED

8. CONTRACTS AND PURCHASES

The Executive Officer shall have authority to negotiate and execute any and all contracts for necessary services, in an amount not to exceed \$2000 for each contract, and to authorize all necessary purchases of goods and services, provided such actions are in conformance with statutory authority and the rules and regulations of the Department of Finance.

9. OTHER LEASES OF STATE LANDS

The Executive Officer is authorized to negotiate, execute and issue leases, permits, and right-of-way easements, or renewals thereof, for structures of operations other than production of oil, gas or other minerals, in sovereign lands under the jurisdiction of the State Lands Commission, provided they are strictly in compliance with the form, content, rental rates, fees, and conditions previously established or authorized by the policies and rules and regulations of the Commission.

10. Included in Item 3 above.

11. LITIGATION

The Executive Officer, in collaboration with the Attorney General, shall attend to all litigation of the State Lands Commission, and shall, whenever he deems it advisable, request the Attorney General to give consideration to institution of actions to protect those interests of the State which are under the jurisdiction of the State Lands Commission. He is authorized to request opinions on behalf of the State Lands Commission, as provided for by Section 12519 of the Government Code.

PRESENT

PROPOSED

STANDARD B & P "NOISE"

12. BUDGETS

The Executive Officer in collaboration with the accounting office and the Division of Budgets and Accounts of the Department of Finance shall prepare all budgets of the State Lands Commission, but such budgets shall not be effective without the approval of the State Lands Commission.

13. CERTIFIED COPIES OF DOCUMENTS, SUPERVISION OVER ALL MOTOR AND OTHER EQUIPMENT AND GENERAL REPRESENTATION OF THE STATE LANDS COMMISSION

The Executive Officer shall issue all certified copies of documents in the Division of State Lands, shall generally represent the Commission in all matters under its jurisdiction, subject, however, to the limitations hereinbefore expressed, and shall have supervision over all motor and all other equipment.

14. AUTHORIZATIONS REQUIRED IN CONNECTION WITH TRANSFER OF THE DIVISION ACCOUNTING SYSTEM FROM SACRAMENTO TO LOS ANGELES

Upon motion duly made and unanimously carried, a resolution was adopted authorizing J. Stuart Watson, F. J. Hortig and Frank W. Porter to execute documents on behalf of the State Lands Commission for the following purposes in connection with the transfer of the Division Accounting System from Sacramento to Los Angeles:

1. Authorization to execute State Personnel Board Forms as the Appointing Authority for the State Lands Commission; J. Stuart Watson, Acting Executive Officer; F. J. Hortig, Acting Assistant Executive Officer.
2. Authorization to Execute Claims submitted to the Controller's

12. BUDGETS

The Executive Officer shall prepare, or cause to be prepared, all budgets, budget revisions, and other fiscal documents that are justified by the needs of the Division in carrying out its activities, but such budgets shall not be effective without the approval of the State Lands Commission and of the Department of Finance.

13. GENERAL

The Executive Officer shall generally represent the State Lands Commission in all matters under its jurisdiction subject, however, to the limitations hereinafter expressed. He shall be the chief administrative officer of the Division of State Lands, and in such capacity shall have supervision over all property, equipment, bank accounts, funds and records assigned to the Division of State Lands. He shall direct all operations and administer the sale and leasing of lands under the jurisdiction of the Commission in compliance with the provisions of its rules and regulations and of its expressed policies.

14. EXECUTION OF DOCUMENTS

The Executive Officer shall generally represent the State Lands Commission in all matters under its jurisdiction subject, however, to the limitations hereinafter expressed. He shall be the chief administrative officer of the Division of State Lands, and in such capacity shall have supervision over all property, equipment, bank accounts, funds and records assigned to the Division of State Lands. He shall direct all operations and administer the sale and leasing of lands under the jurisdiction of the Commission in compliance with the provisions of its rules and regulations and of its expressed policies.

The Executive Officer is authorized to sign checks drawn against any bank

STANDARD B & P "NOISE"

PRESENTPROPOSED

14. AUTHORIZATIONS REQUIRED IN CONNECTION WITH TRANSFER OF THE DIVISION ACCOUNTING SYSTEM FROM SACRAMENTO TO LOS ANGELES (contd.)

Office for Payment; J. Stuart Watson, Acting Executive Officer; F. J. Hortig, Acting Assistant Executive Officer, Frank W. Porter, Accounting Auditor.

3. Authorization of Signatures for following bank accounts: Cash State Account, Revolving Fund Account and Payroll Revolving Fund Account; J. Stuart Watson, Acting Executive Officer, F. J. Hortig, Acting Assistant Executive Officer, and Frank W. Porter, Accountant Auditor.
(Approved September 13, 1946)

15. EXECUTION OF DOCUMENTS

In view of the appointment of Colonel Robert C. Hunter as Executive Officer of the Commission, upon motion duly made and unanimously carried, a resolution was adopted authorizing Colonel Robert C. Hunter, as Executive Officer, to execute State Personnel Board forms as the Appointing Authority for the State Lands Commission, to execute claims submitted to the Controller's office for payment, and to authorize withdrawals and transfers from the Cash State, Revolving Fund and Payroll Revolving Fund Bank Accounts, continuing the same authority granted heretofore to Messrs. J. Stuart Watson and Frank W. Porter, as Assistant Executive Officer and Accounting Officer, respectively, and terminating the authority heretofore granted Mr. Francis J. Hortig.
(Approved August 19, 1947)

16. EXECUTION OF DOCUMENTS

Upon motion duly made and unanimously carried a resolution was adopted authorizing Mr. F. J. Hortig, Senior Petroleum Engineer, upon behalf of the State Lands Commission to execute claims submitted to the Controller's Office for payment, and to authorize withdrawals and transfers from the Cash

14. EXECUTION OF DOCUMENTS (contd.)

accounts maintained in the name of the Division, except that checks in amounts exceeding \$10,000 shall bear two authorized signatures. He may execute any and all authorized documents relating to official business of the Division, including, but not thereby delimiting, claims filed with the State Controller, certified copies of documents, and other official papers.

The Executive Officer may delegate any powers and authorities herein granted whenever such action is in the interest of the State.

15. See Item 14.

16. See Item 14.

PRESENT

PROPOSED

16. EXECUTION OF DOCUMENTS (contd.)

State, Revolving Fund and Payroll Revolving Fund Bank Accounts, in addition to certifying to all other State Lands Division documents.

(Approved August 19, 1948)

17. EXECUTION OF DOCUMENTS

Upon motion duly made and unani-
mously carried, a resolution was
adopted authorizing the following
language to be substituted for that
appearing in the Minutes of December 10,
1948, meeting, Item 45: That the powers
granted to Colonel Robert C. Hunter be
rescinded as of November 15, 1948, the
date of his separation from State service;
and that these same powers as appointing
authority of the State Lands Commission,
Division of State Lands, the right to
execute claims to the Controller for pay-
ment, and to authorize withdrawals and
transfers from the Cash State, Revolving
Fund, and Payroll Revolving Fund, Bank
Accounts, be conferred upon Rufus W.
Putnam, the Executive Officer, as of
November 16, 1948. It is further
resolved that the powers heretofore
granted in this regard to Messrs. Watson,
Hortig and Porter be continued.

(Approved April 27, 1949)

17. See Item 14.

18. BLACK POINT AREA, PETALUMA CREEK,
MARIN COUNTY, LEASES OF TIDE AND
SUBMERGED LANDS OCCUPIED BY
STRUCTURES

Upon motion duly made and unani-
mously carried, a resolution was
adopted authorizing the Executive Offi-
cer to negotiate and enter into leases
in the Black Point, Marin County area
for the tide and submerged lands adjacent
to the uplands under the following terms
and conditions:

1. Leases to be entered into with
upland owners whenever possible; other-
wise with owner of structure with the
consent of the upland owner.

2. Initial period of lease to be
not less than five years and not over

18. OTHER LEASES OF STATE LANDS

The Executive Officer is author-
ized to negotiate, execute and issue
leases, permits, and right-of-way ease-
ments, or renewals thereof, for struc-
tures or operations other than production
of oil, gas or other minerals, in lands
under the jurisdiction of the State
Lands Commission, provided they are
strictly in compliance with the form,
content, rental rates, fees, and condi-
tions previously established or author-
ized by the policies and rules and
regulations of the Commission.

PRESENTPROPOSED18. BLACK POINT AREA, PETALUMA CREEK,
MARIN COUNTY, LEASES OF TIDE AND
SUBMERGED LANDS OCCUPIED BY
STRUCTURES (contd.)

ten years with right of renewal for two successive like periods.

3. Annual rental to be \$50.00 for the bare lands plus \$15.00 for each structure located on area leased.

4. No performance bond to be required but State to hold structures as security for performance.

5. All other applicable conditions of standard form of lease.

(Approved April 28, 1950)

19. COLLATERAL BONDS

Upon motion duly made and unani-
mously carried, a resolution was
adopted authorizing that the Executive
Officer be empowered to act on behalf
of the Commission in the acceptance of
a faithful performance bond executed
by a lessee or lease applicant, in lieu
of a corporate surety bond under the
following terms and conditions:

1. That the lessee or applicant
has furnished such bond and offers to
convey to the Treasurer of the State
of California, fully negotiable secur-
ities of the United States Government
as collateral to, and in the full
value of, the bond so furnished;

2. That said securities so fur-
nished shall be placed on deposit with
the State Treasurer, subject to the
following conditions:

(a) Lessees and applicants shall
be entitled to receive from the State
Treasurer, or to appoint an agent to
receive for them, all matured coupons
attached to any securities so hypothe-
cated.

(b) No other instructions relat-
ing to said securities shall be
accepted by the State Treasurer except
upon the authorization of the Executive
Officer of the State Lands Commission,
and then only provided such authoriza-
tion is accompanied by a certified

19. COLLATERAL BONDS

The Executive Officer is author-
ized to act on behalf of the Commission
in the acceptance of a faithful perfor-
mance bond executed by a lessee or
lease applicant, in lieu of a corporate
surety bond, under the following terms
and conditions:

1. That the lessee or applicant
has furnished such bond, and offers to
convey to the Treasurer of the State of
California fully negotiable securities
of the United States Government as col-
lateral to, and in the full value of,
the bond so furnished;

2. That said securities so fur-
nished shall be placed on deposit with
the State Treasurer, subject to the
following conditions:

(a) Lessees and applicants shall
be entitled to receive from the State
Treasurer, or to appoint an agent to
receive for them, all matured coupons
attached to any securities so hypo-
thecated;

(b) Upon the termination of any
lease, bond for which has been secured
through the deposit of collateral
securities, and a determination by the
Executive Officer that all of the terms,
provisions, and conditions of such lease
have been fully and properly discharged
by the lessee, the Executive Officer is
authorized to direct the State Treasurer

PRESENT

19. COLLATERAL BONDS (contd.)

copy of a resolution from the minutes of the State Lands Commission, approving such instructions.

(Approved April 28, 1950)

PROPOSED

19. COLLATERAL BONDS (contd.)

Treasurer to release said securities to the depositor, and the State Treasurer shall act upon such authority;

(c) No other instructions relating to said securities shall be accepted by the State Treasurer except upon the authorization of the Executive Officer of the State Lands Commission, and then only provided such authorization is accompanied by a certified copy of a resolution from the minutes of the State Lands Commission approving such instructions.

20. ASSIGNMENTS AND MODIFICATIONS

The Executive Officer is authorized to execute assignments to leases, and to approve alterations to structures or the erection of new structures where the cost thereof does not exceed \$1000, and to make minor corrections in descriptions of property under lease.

21. DELEGATIONS

The Executive Officer may delegate any powers and authorities herein granted whenever such action is in the interest of the State.

22. LIMITATIONS

The authority granted to the Executive Officer to negotiate, execute and issue leases and permits of various kinds, or renewals thereof, shall be limited to noncontroversial cases involving annual rentals or fees of not in excess of \$600 or appraised valuations of not over \$10,000. All other cases shall be submitted to the Commission for final action.

The Executive Officer shall make a report to the Commission at each meeting on the salient features of all leases and permits issued by him subsequent to the previous meeting of the Commission.
