

11. (Authority to Execute Contracts and Authorize Overtime for Employees of the Division of State Lands) In order to eliminate the necessity of presenting contracts for services in amounts of less than \$500.00 to the Commission for individual formal approval, and to facilitate the orderly processing of the Commission's business, it is suggested that the Commission grant to the Executive Officer authority to execute service contracts where the amount involved is less than \$500.00.

It was also suggested that the Commission might take action granting similar authority to the Executive Officer with respect to employees' overtime to be compensated for by pay or compensating time off. This matter is brought to the Commission's attention in view of the receipt of a letter dated February 3, 1948, from A. Earl Washburn, Deputy Director of Finance, in which he states that, "Under present statutes it appears that the sole power to control and direct the work of the employees of the State Lands Commission is vested solely in said Commission. It would be my suggestion that you, as Executive Officer, discuss with the Commission the latter's wishes regarding overtime authorizations and other employee relationships.

"Our previous requirement for the approval of the Director of Finance on overtime authorizations is hereby rescinded."

Upon motion duly made and unanimously carried, a resolution was adopted granting authority to the Executive Officer pending other action to

- (1) Execute on his own approval service contracts not to exceed \$500.00 where such services are found to be necessary and in accordance with the rules and regulations of the Department of Finance and the Board of Control; and
- (2) Authorize Forms 682 "Authorization for Overtime" and Forms 683 "Authorization for Compensating Time Off" in accordance with the provisions of the State Personnel Board Rule No. 131, overtime for pay shall continue to require Commission authorization.

12. (Malibu Quarterdock Improvement Company - P.R.C. 346 - W.O. 147) The Commission was informed that on October 29, 1947, authority was granted for issuance of an easement at Malibu Beach, Los Angeles County, to Malibu Quarterdock Improvement Company, upon which to construct a seawall subject to the filing of a \$10,000.00 surety bond to guarantee performance and removal of the structure at expiration of the agreement.

The Malibu Quarterdock Improvement Company, has now requested permission to file \$10,000 worth of either State or United States Bonds in lieu of the surety bond.